

Preparing for an Ofsted Inspection

Sheena Maberly 3 September 2019

Aims

- "Set the scene"
- Refer to Ofsted session appropriately
- Summarise Ofsted handbook..... informally
- Help identify what's of greatest importance
- Provide practical hints & tips
- Encourage some personal action planning

Scene Setting

Ofsted inspect education, skills & work. They usually inspect with HMIP.

Criteria clearly defined in current handbook

Context of your prison important

Focus: <u>impact</u> of leadership & management on quality of provision & prisoners' progress/outcomes

"Education, Skills & Work" - Scope?

Prison Education Framework (PEF) Information, Advice & Guidance (IAG) Any other Dynamic Purchasing System (DPS) commissioned activity Prison workshops Prison work – kitchen, wing work, peer mentors, orderlies/"red bands", Clothing Exchange Stores, horticulture, waste management, cleaning Any qualifications delivered by prison staff Any ROTL based work or learning

Ofsted's criteria: Points to note

Impact of leadership & management

Progress since last inspection

Adapt to new Handbook from Jan 20

Current Ofsted Handbook: Informal Summary

2. Basic strategy in place to meet need and "enable" provision within establishment

1. Prisoners' and labour market needs identified, together with ambitions for prisoners.

3. Self assessment & QI action plan with SMART targets and milestones

4. Leadership & management improve quality, outcomes & personal development & behaviour. Includes prisoners' functional English/maths, personal & employability skills

So what's important?

- Understanding context and focus of this inspection
- Accurate progress update on recommendations from last inspection
- Self-Assessment Report (SAR) & Quality Improvement (QI) action plan
- Position Statement & opening presentation (optional)
- Briefing managers, staff and prisoners
- Practical arrangements inc. support arrangements
- HMIP Survey

1. Context & Focus of this Inspection

Handbook & role of prison Team briefing documents supplied by lead inspector Be prepared to evidence progress. TQMP invaluable.

Avoid over-reliance on planned actions – no evidence of impact (yet)

Planning sheet needs to be completed

2. Recommendations from Last Inspection

Know what Be prepared to these are evidence your judgements "backwards"! Clarify extent to "No longer which they have relevant" classification an been achieved to option – but be date careful with this! Communicate this in advance of inspection

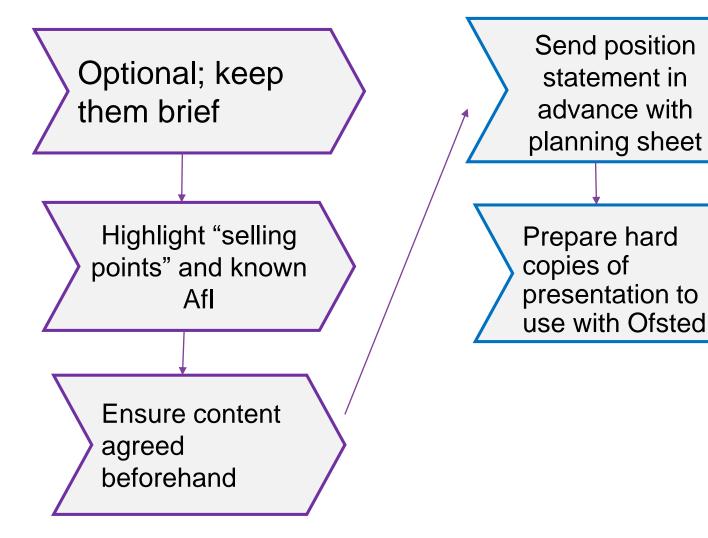
3. Self-Assessment Report (SAR) & Quality Improvement (QI) Action Plan

SAR comprehensive & evaluative QI action plan: **SMART** targets with milestones Needs identification & tracking of prisoners' progress

Be prepared to evidence the SAR judgements

Ensure there are no contradictions in documentation

4. Position Statement & Opening Presentation



5. Practical Arrangements

Plan feeding back Ofsted nominee & of feedback & support arrangements, agreeing next include contingencies. steps Effective Identify base evidence room, separate presentation is from HMIP crucial... so be prepared. Prepare evidence base & files for inspectors. Include tel list, programme & map

6. Briefing Managers, Staff and Prisoners

Encourage staff to brief you or another No substitute for team member walking around prison following visits from and speaking to inspectors. managers & staff Prepare front line staff for Briefing prisoners visits/observations and recommended, fact that inspectors will Governor will want to (i) view prisoners' probably do this work and (ii) talk to them

Ensure feedback offered to staff who have been "observed" by inspectors

7. HMIP Survey

Take time to Conducted during understand week on which what might be inspection behind scores announced Challenge any Results areas of important: negative inspectors will perception use findings

Final Tip



Group Discussion

What aspects are you most confident with?

What aspects are you most concerned about?

What are your "top 3" actions to work on after today?

Summary

Ofsted handbook – current & new Prisoners'
journeys will
"tell" Ofsted
that it's
"Good"

Quantify & Evidence

Planning will be of enormous benefit